

**SECONDED NATIONAL EXPERT - JOB PROFILE****Frontex Intelligence Officer in the Risk Analysis Unit****(Operations Division)****Tasks and responsibilities:**

Reporting to the Head of Operational Analysis Sector of the Risk Analysis Unit, the main tasks and responsibilities of the **Intelligence Officer** will be as follows:

- following up and implementing instructions and information requirements given by the Operational Analyst in the Headquarters responsible for the analysis of information related to the Joint Operation (JO) in the region;
- increase the operational intelligence capacity of Frontex by providing practical support for debriefing teams deployed to JOs using the teams' specific skills and detailed knowledge on culture, immigration and debriefing techniques;
- support the national authorities of MS participating in the JO in debriefing illegal migrants and collecting data which may be used in criminal investigations;
- contribute to an effective and mechanism for the gathering of human intelligence, seeking specific information in order to cover intelligence gaps from the Headquarters;
- organise briefings and brainstorming sessions for deployed Debriefing Experts;
- compose brief intelligence reports summarising the findings of interviews;
- contribute to practical handbooks used for debriefing activities;
- ensuring a close link with the Intelligence Officer appointed by the Hosting authorities in the JO in the region and the proper brokering of information to the Headquarters for further analysis;
- promoting an improved level of cooperation in intelligence matters between all counterparts involved in the JO at a national and international level;
- supporting and implementing the working cooperation with other Frontex units/sectors promoting the best practices and knowledge-sharing;
- Maintaining the relevant analytical files on the database and guaranteeing the archiving of files.

**Readiness and ability to perform frequent and/or longer business travel (including missions of duration of more than 1 month) is required.**

## **Qualifications and experience required:**

### **(1) Professional**

The candidate will be required to demonstrate that he/she possess:

- At least five years of professional experience and proven knowledge in the areas described above in the section *Tasks and responsibilities*;
- Professional experience in acquiring information and intelligence from Human Sources, through debriefing and interviewing of irregular migrants;
- Practical knowledge in intelligence analysis;
- Ability to develop hypotheses on illegal immigration and associated cross-border criminal activities, identify intelligence gaps and make recommendations for further action;
- Excellent command of English, both oral and written;
- Report writing skills;
- Excellent analytical skills;
- Good computer skills.

Besides, the following attributes would be considered as an asset:

- Having participated into Joint Operations coordinated by Frontex as a Debriefing Expert or a Team Leader of a Debriefing Team member;
- Have attended the course organised by Frontex for Debriefing Experts;
- Familiarity with EU administrative working practices and Frontex activities.

### **2) Personal**

Attributes especially important to this post include:

- Excellent organisational skills;
- Ability to Work-to-deadlines simultaneously on multiple tasks;
- Strong sense of initiative, responsibility and flexibility;
- Ability to work under pressure and respond to changes in a rapidly evolving work environment (including missions to places of debriefing of migrants, resistance and endurance to face difficult on-the-spot situations);
- Excellent communication skills;
- Ability to work into a multicultural and multi-professional environment;
- Readiness and ability to perform frequent and/or longer business travel (including missions of duration of more than 1 month).

Besides, the following attributes would be considered as an asset:

- Excellent command of Microsoft Office applications;
- Knowledge of information management tools.